

# Vacancy

## Production Planning

### Apprenticeship

We are currently looking to recruit a Production Planning Apprentice to gain the knowledge, skills and qualifications necessary to become a Production Planner in a manufacturing environment. The apprenticeship is three/four years depending on current experience and on successful completion of the apprenticeship and appropriate training courses the candidate will fulfil the role of Production Planner.

You will be expected to have:

- IT Literacy in the Microsoft Office suite – WORD, Excel, etc.
- Good Written Skills
- Good Mathematical Skills
- Good educational foundation – minimum of 5 GCSE's with Maths & English

And the following personal qualities:

- Attention to detail and focus on accuracy
- Time Management
- Good Organisational Skills
- Strong Analytical and Problem-Solving Skills
- Good written and verbal communication
- Team player

This is a full-time position (*37.5 hours per week*), Monday to Friday.

If you would like to apply for this position or would like more information, please submit an application to:

**Angela Carroll.**